



**24 February 1997**

**Supply**

***SPECIAL LOGISTIC SUPPORT PROCEDURES***

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AFMAN 23-110, Vol II, Part Two, Chapter 21, is supplemented as follows:

***Section V Standard Base Unique Management Products:***

21.141. Computer Operations will maintain individual program file folders for localized programs in accordance with AFMAN 23-110, Vol II, Part Four, Chapter 15, for all AF Forms 2011 requirements.

***Section X Disposal of Hazardous Waste***

21.154.1. The Chief, Hazardous Waste/Pollution Prevention, 510th CES/CEVH, is responsible for document preparation, tracking, and processing hazardous waste transactions. Base Supply will furnish 510 CES/CEVH with their own block of document serial numbers for direct transfers to the Defense Reutilization and Marketing Office (DRMO). 510 CES/CEVH will maintain the document register and keep all completed (signed) documents in document number sequence for 1 year and then dispose of IAW AFMAN 37-139, Table 23-4, Rule 12. The SBSS will not be used.

21.156.1. All documentation is accomplished by 510 CES/CEVH using off-line DD Form 1348-1, DOD Single Line Item Release/Receipt Document (Identifier A5J).

21.156.3.2. Provide required data to 510 CES/CEVH.

21.157.1. Item records will not be loaded.

***Section Z Procedures for Credit Card Purchases with the International Merchant Purchase Authorization Card (IMPAC)***

21.168.2. The Customer Service Representative will ask the customer when the material being bought with an IMPAC card is required. If it is determined that Base Supply can support the requirement by the need date, the Customer Service Representative will not issue a control number. A query of the Standard Base Supply System (SBSS) must indicate acceptable status.

**21.168.5.1(Added).** The Customer Service Representative will check the most recent Federal Prison Industries (FPI) catalog to identify items that would require a waiver from FPI. The Customer Service

Representative will inform the customer of the need to obtain the waiver. When the customer states they have acquired the waiver, the customer representative shall give the customer a control number and annotate the log book with “waiver”. If the customer fails to acquire a waiver, a control number shall not be given.

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